



Brighter Futures

Educational Trust

Version Control

V1.1	September 2023	Version control added
V1.2	September 2024	Spring 2 Box added
V1.3	September 2025	Added in CP policy for Pulloxhill

TERMS OF REFERENCE

Standards Committee (SC)

Purpose

The Standards Committee (SC) is responsible for overseeing and monitoring standards, quality and educational outcomes across the schools within the Trust.

Membership

- At least three trustees, including one trustee designated as chair and one as the safeguarding link.
- The Executive Headteacher, Headteachers and other senior leaders within the Trust shall attend meetings as non-voting advisors, to provide information and participate in discussions.
- Any trustee may observe meetings.
- Additional members may be invited to enhance the skills and expertise on the committee but in an advisory capacity.

Quorum

A minimum of two trustees.

Meetings

The Committee will meet at least four times a year. Minutes of meetings will be shared with the Board of Trustees (BoT).

Responsibilities

Educational standards

- Ensure high educational standards and outcomes are achieved across the schools within the Trust.

Quality assurance

- Oversee the development and implementation of systems for quality assurance and improvement in teaching, learning and assessment.

Curriculum

- Monitor the development and implementation of the curriculum within the Trust, ensuring it meets statutory requirements and aligns with the Trust's values and objectives.

Pupil welfare

- Ensure the welfare and safeguarding of all pupils are prioritised within the Trust.

Special educational needs and disabilities (SEND) provision

- Oversee SEND support for pupils, ensuring it is effective, inclusive, and complies with legal requirements.

Attendance and behaviour

- Monitor attendance and behaviour management strategies across the Trust.

Staffing

- Review and make recommendations on school staffing structures.

Progress data

- Review assessment/examination results and other relevant data to assess and promote positive educational outcomes.

Work plan

The items listed are not exhaustive and the Committee should operate in accordance with the Trust's scheme of delegation.

Meeting	Item
Autumn 1	Discuss and recommend to the BoT the appointment of the chair and safeguarding link
	Discuss and recommend to the BoT the terms of reference
	Consider and discuss school improvement priorities
	Discuss any changes or developments in the curriculum within the schools/Trust
	Review attendance and behaviour data from the previous year
	Review progress data and examination/assessment results from the previous year.
Autumn 2	Review and Approve Policies: <ul style="list-style-type: none"> • Trust Behaviour • Behaviour Management & STEPS (Larwood) • Health & Attendance • Keeping Children Safe in Education (DfE) • Child Protection - Larwood • Child Protection - Brandles • Child Protection - CBC / Pulloxhill
	Receive school improvement plans



	Receive external safeguarding audit reports and agree actions
	Review attendance and behaviour data against targets and discuss strategies.
	Adaptive Provision and Forest School
	Review and Approve Policies; <ul style="list-style-type: none"> • Admissions • Data Protection • Early career teachers (ECTs) • Relationships and Sex Education
Spring 1	Monitor progress on school improvement plans
	Monitor implementation of external safeguarding audit actions
	Receive internal safeguarding audit reports and agree actions
	Analyse mid-year progress data and examination/assessment results
	Receive an update on attendance and behaviour data against targets/strategies
	Receive SEA and trustee reports
	Review and Approve Policies; <ul style="list-style-type: none"> • Children with health needs who cannot attend school • Special Educational Needs Policy and SEN Information Report (SEND) • Supporting pupils with medical conditions • Exclusions • Equality Objectives for 2023 • Accessibility
Spring 2	Monitor progress on school improvement plans
	Monitor implementation of external safeguarding audit actions
	Receive internal safeguarding audit reports and agree actions
	Analyse mid-year progress data and examination/assessment results
	Receive an update on attendance and behaviour data against targets/strategies
	Review and Approve Policies; <ul style="list-style-type: none"> • Provider Access Policy
Summer 2	Monitor progress on school improvement plans and discuss priorities for the following year



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	Monitor implementation of external and internal safeguarding audit actions
	Analyse end of year progress data and examination/assessment results
	Receive an update on attendance and behaviour data against targets/strategies
	Receive SEA and trustee reports
	Adaptive Provision and Forest School
	Review and Approve Policies; <ul style="list-style-type: none">• First Aid• Careers (CEIAG)• Examinations contingency plan• Protection of Biometric info of Children

Pending approval by: Trustees, September 2025